



Schedule a FEES

Everything you need to know for scheduling a patient for a FEES and what to expect on the day of. If you are having trouble identifying if a patient may be appropriate for a FEES exam, please reach out to discuss it with me.

1) Obtain a Physician's order

- The order can also be written by a Nurse Practitioner or Physician's Assistant, whoever is the primary provider for the patient.
- "Fiberoptic Endoscopic Evaluation of Swallowing" or "FEES for Dysphagia assessment" are appropriate written orders.
- The order must be signed prior to our arrival for the FEES
- We will need a physical copy of the PO upon arrival for the exam or fax us a copy prior to.

2) Schedule the Exam

- Text, call or email to schedule your patient's FEES.
- We do not currently have online scheduling due to the always fluctuating nature of mobile FEES and travel time considerations.
- In general Monday-Wednesday are the primary days for scheduling FEES.

3) Prepare for the FEES

- We require access to the patient's pertinent medical information for chart review prior to the exam. We can do that in one of two ways...
 - Provide access to EMR upon arrival in order to complete chart review
 - OR you can print pertinent medical information, available for review upon arrival
- Pertinent information: face sheet, PMHx, recent pertinent medical information, H&P, d/c summary from recent hospitalization, SLP evaluation, medication list.

4) Day of Exam

- Ideally the primary SLP is available to be present and assist during the exam but this is not required. Please see "FEES supplies" list for items needed.
- We will discuss the patient beforehand and any concerns that you may have.
- While we are chart reviewing, setting up and cleaning up, you can be charting or seeing another patient in order to minimize interruptions to your day.
- We will discuss the findings of the FEES immediately following the exam and you will receive a complete electronic report with photos and recommendations within 24 hours, sent to a company email.
- You can charge a dysphagia treatment code for the time you spend with the patient; minus the time the scope was in the nose. Scope time is listed in the report.

Please contact us at any time with questions or concerns you may have!

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